



Secretary's Annual Report AGM 8th May 2008

Membership

Membership numbers as at April 2008: 234 members

58 new members have joined the forum since April 2007.

18 of these new members are AHP's

1 member resides in out with Scotland

Members join exclusively through the website and hear about the forum via

- 35 from a forum member
- 12 internet search
- 11 other; this includes conference and professional networks

16 members have left the forum; the reasons for this are:

- No longer contactable
- No longer in practice development posts or working in the NHS
- Retired

Database

26 members have updated their information on the database

The updated database is sent out to members every quarter

Attendance at meetings

30 individual members (12%) attended at least one meeting in 2007- 2008. This is decline from the 21% attendance last year.

AGM April 07 = 13; July 07 = 9; Nov 07 = 14; Feb 08 = 15

Average attendance = 12.75; there are between 9 and 15 members at each meeting

Some members are active virtually or support working groups. 4 who expressed interest in joining the membership lived out with Scotland which would make travelling to the forum meetings inconvenient; they opted to join membership instead.

There is increasing interest in using videoconferencing for meetings

Action Learning Sets

Evaluation was in December 2007. There are 3 Action Learning sets and 29 members attend. There are 8 dates organised at 4-6 weekly intervals during the year. The details are on the website.

There is a new Action Learning Set coordinator, Ailsa Espie who is:

- Keeping an up-to-date record of set membership
- Keeping a record of agreed dates, venues and who is hosting each set
- Sending out a reminder to set members of the date, time, venue, directions and car parking arrangements
- Receiving apologies (although this is also managed within each set)

Future considerations

There is increasing interest from members in videoconferencing facilities for meetings online action learning. Also, consideration needs to be given to how the PPDF might manage the circulation of large documents to an increasingly large membership.

Jane Christie
Secretary